

Appendix 2

Proportionality Calculations

1.1 Under the Local Government (Committees and Political Groups) Regulations 1990 made pursuant to the Local Government and Housing Act 1989, allocations of committee seats are made to political groups and any member not in a political group is consequently not automatically entitled to seats on committees. There are no such members currently and the committee allocations take account of the Groups notified to the Chief Executive as set out below.

- Conservative Group, 25 Members (52.08%)
 - Leader: Cllr Barry Wood
- Progressive Oxfordshire Group, 11 members (20.83%)
 - Leader: Cllr Katherine Tyson
- Labour Group, 10 members (22.92%)
 - Leader: Cllr Sean Woodcock
- Independent Group, 2 members (4.17%)
 - Leader: Cllr Les Sibley

1.2 The proportionality calculations require the following adjustments to achieve the required balance across and within committees. The adjustments are indicated in italics in Table 1.

- Conservative Group has one additional seat. This is on Appeals Panel.
- Progressive Oxfordshire Group gives up one seat. This is on Joint Appeals Committee.
- Labour Group gives up three seats. These are on Budget Planning Committee, Licensing Committee and Personnel Committee.
- Independent Group to give up one seat. This is on Overview and Scrutiny Committee.

1.3 Table 1: Allocation of Seats to Proportional Committees

Committee	TOTAL	Conservative	Progressive Oxfordshire	Labour	Independent
Accounts, Audit & Risk Committee	8	4	2	2	0
Appeals Panel	10	6 (+1)	2	2	0
Budget Planning Committee	12	6	3	2 (-1)	1
Joint Appeals Committee	3	2	0 (-1)	1	0
Joint Shared Services & Personnel Committee	5	3	1	1	0
Licensing Committee	12	6	3	2 (-1)	1
Overview & Scrutiny	12	6	3	3	0 (-1)
Personnel Committee	12	6	3	2 (-1)	1
Planning Committee	18	9	4	4	1
Standards Committee	8	4	2	2	0
Proportional Total by Committee	100	51	24	24	5
Aggregate Entitlement	100	52	23	21	4
Adjustment Required	N/A	Plus 1	Minus 1	Minus 3	Minus 1

Appendix 2

1.5 The Constitution sets out that the Planning Committee has 12 named substitutes. These appointments are not included in the main committee proportionality calculations above but the number of substitutes per Group should reflect the political makeup of the Committee with the adjustment to ensure each Group has a named substitute. Groups should appoint the number of named substitutes as set out below:

- Conservative Group - 5
- Progressive Oxfordshire - 3
- Labour - 3
- Independent - 1

1.6 The terms of reference of the Joint Shared Services and Personnel Committee (JSSP) set out that named substitutes should be appointed. Neither full JSSP nor substitute JSSP members should be members of the Joint Appeals Committee. The number of named substitutes reflects the number of full JSSP committee members:

- Conservative – 3
- Progressive Oxfordshire - 1
- Labour – 1

1.7 The terms of reference of the Joint Appeals Committee set out that named substitutes should be appointed. Neither full Joint Appeals Committee members nor substitute Joint Appeals Committee members should be members of the JJSSP . The number of named substitutes reflects the number of full Joint Appeals Committee members:

- Conservative – 2
- Labour – 1

1.8 Groups must have regard to the following when nominating Committee members:

Overview and Scrutiny Committee must not include any members of the Executive.

Personnel Committee must include at least one member of the Executive and may not include members of the Appeals Panel.

Appeals Panel members may not serve as members of the Personnel Committee.

Joint Shared Services & Personnel Committee members may not serve as members or substitute members of the Joint Appeals Committee

Joint Appeals Committee members may not serve as members or substitute members of the Joint Shared Services & Personnel Committee